

# INDIAN TRAIL IMPROVEMENT DISTRICT ADMINISTRATION DEPARTMENT

Adopted 1/13/21

## ENHANCED SURFACE STABILIZATION POLICY FOR LOCAL SERVICE ROADS

The Board of Supervisors (“Board”) establishes the following Enhanced Surface Stabilization Policy for Local Service Roads:

### I. PURPOSE

To create a procedure for District property owners to request Enhanced Surface Stabilization on ITID Local Service Roads.

### II. DEFINITIONS

“Local Service Roads” shall mean ITID unpaved easement roads generally no more than ½-mile in length but typically ¼-mile in length.

“Enhanced Surface Stabilization” shall mean one of the stabilized road surface Applications identified in the attached **Exhibit “A”**.

### III. PROCEDURES

1. No less than a simple majority of the property owners having primary access on a Local Service Road may petition the Board to have Enhanced Surface Stabilization. The petition shall identify which stabilization is desired. Board approval is required prior to a road being scheduled for Enhanced Stabilization.
2. Enhanced Surface Stabilization shall be in accordance with designs and specifications approved by the District Engineer.
3. Paved Road Petitions:
  - a. The petitioner is responsible to fund the labor and materials costs for the asphalt and prime coat. The District will determine the suitability of the subgrade, base, and swales for asphalt paving and is responsible for the materials and labor to prepare the roadway for paving.
  - b. Before Work is undertaken, the District shall receive the full (100%) cost of the asphalt and prime coat plus a 15% contingency. Exhibit "B" is a table of how costs are calculated. Any remaining amounts will be refunded to

the petitioners, shortages shall be payable by the petitioners to ITID.

- c. An administrative petition application fee of \$500 is required to accompany the petition. Professional fees of \$2,000 must accompany the petition. Professional fees are accrued on an hourly basis, once construction is complete any remaining professional fees will be refunded to the petitioners, shortages shall be payable by the petitioners to ITID.

#### 4. Millings Road Petitions:

See Asphalt Milling Installation Policy.

### **IV. ADDITIONAL CONSIDERATIONS**

1. Up to five (5) petitions for Enhanced Surface Stabilization may be presented to the Board for approval by the Executive Director in any one Fiscal Year. Should this be exceeded, prior direction of the Board is required to place additional petitions on the agenda; and
2. The ITID Purchasing Policy requires competitive bidding for a paved road petition above the cited amount in the Purchasing Policy but this threshold can be waived by the Board for a specific project as long as the cost is below the limits as set by State Statues.

Approved by the Indian Trail Improvement District Board of Supervisors at the 4/23/01 Regular BOS Meeting; revised at the 10/14/15 Regular BOS Meeting; revised at the 8/23/17 Regular BOS Meeting; revised at the 6/19/19 Regular BOS Meeting; revised at the 8/21/19 Regular BOS Meeting; revised at the 6/10/20 Regular BOS Meeting; revised at the 12/16/20 Regular BOS Meeting; revised at the 1/13/21 Regular BOS Meeting.

Exhibit "A"  
**ENHANCED ROAD SURFACE STABILIZATION TECHNIQUES**

<b>Stabilization Application</b>	<b>Estimated Life (Years)</b>
Paving	20, then mill & overlay or overlay

## Exhibit “B”

### Enhanced Stabilization Table of Costs

Cost to Petitioner*	Type of Enhancement	
	Asphalt	
Petition fee	\$500	
Professional	\$2,000	
Surveying	NC	
Geotechnical testing	Market Rate	
Road base rock	NC	
Paving contractor	Market Rate	
Millings	n/a	
Tack and sand contractor	Market Rate	
Sod	NC	
ITID direct labor, fully burdened (millings installation)	n/a	
ITID overhead (management, inspections, administrative)	Market Rate	
ITID equipment usage, FEMA rates (millings installation)	NC	
Contingency	15%	

\* Any cost not charged to the petitioners will be borne by the Unit of Development in which the project is located, or in the case of overhead and equipment usage, by all Units for which ITID maintains dirt roads.

“NC” means “no charge to petitioner”, “n/a” means “not applicable”.