



INDIAN TRAIL

DISTRICT - DRAINAGE, PARKS & ROADS



Fiscal Year 2024 Budget Recommendation



Keith Jordano - Elizabeth Accomando - Betty Argue - Michael Johnson - Patricia Farrell

Board of Supervisors
Michael Johnson, President
Betty Argue, Vice President
Elizabeth Accomando, Treasurer
Patricia Farrell, Secretary
Keith Jordano, Assistant Secretary

Administration

Burgess Hanson, Executive Director
Robert Robinson, Assistant Executive Director
Jose Cabrera, Chief Financial Officer
Miriam Heisser, Chief Human Resources Officer

District Legal

Mary Viator, Esq., District Attorney and District Secretary
Frank S. Palen, Esq., AICP, Assistant District Attorney

District Engineer

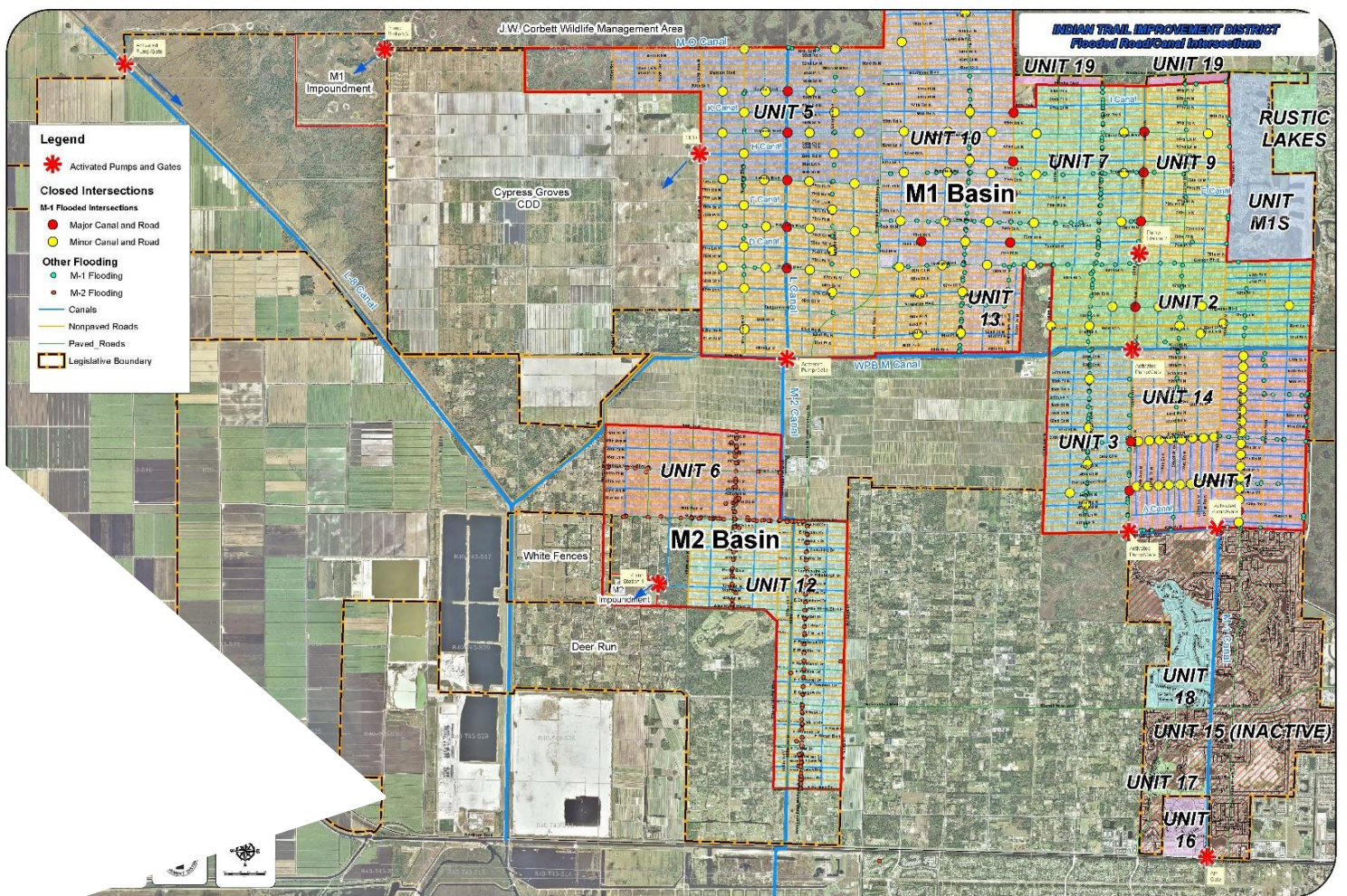
Jay Foy, P.E., District Engineer

Operations

Jason Lester, Chief Operating Officer
Greg Shafer, Assistant Chief Operating Officer

Parks, Facilities and Recreation

Kenny Lawrence, Director





The Indian Trail Improvement District was created by the Florida Legislature in 1957 as a Chapter 298, F.S., Special District. The original area was known as Indian Trail Ranches. The 1957 enabling legislation was strictly for water (canal) management. The District was created for the purpose of reclaiming the lands within its boundaries for water control, water supply, and protecting the land within its boundaries from the effects of water by using the construction and maintenance of canals, ditches, levees, dikes, pumping plants, and other works and improvements. Presently, the District legislative boundaries encompass 95 square miles area with over 17,000 agricultural residential and limited commercial properties along with large-scale agricultural production and private equestrian farms. The operational component maintains 164.2 miles of canals, 458 miles of roads and 9 recreational and equestrian parks.

The District is sanctioned to construct, improve and maintain roadways where necessary to provide access to residents and property owners within the boundaries of Indian Trail. The District is also empowered to buy, develop and maintain parks for equestrian and recreational uses. The District has the specific authority to provide utility services within its geographical boundaries.

The Board of Supervisors and staff seek to serve the needs of the citizenry with a safe, secure, and healthy environment.



Our Workforce Creed

Character

Each Employee shall be honest, confident, and use good judgement every day, all day.

Creativity

Each Employee shall be objective and innovative to better themselves and the District by expanding their knowledge and attitude to approach their daily routines and long-term projects with openness and resourcefulness.

Communication

Each Employee shall be open and honest with their colleagues, supervisors, direct-reports and public in a concise, professional manner.

Commitment

Each Employee shall be loyal and dedicated to preserving and enhancing the District and our environment for all to enjoy.

Compassion

Each Employee shall have balance in life and be considerate of themselves and their family, friends, colleagues, and the public at-large.

Execution

Each Employee shall perform their duties in a thoughtful and efficient method with follow-through to ensure that the customer, external or internal, is pleased with the outcome.

Excellence

Each Employee shall continually pursue a high standard of productivity and respectfulness to achieve success for the District. "Okay is never okay."

BUDGET MESSAGE

Dear Members of the Board of Supervisors,

The Calendar Year 2023 continued to see high inflation rates not seen for nearly half-a-century. The Gross Domestic Profit (GDP) is at its lowest. The District, as always, faces a tough financial reality with only one source of revenue that is unimpacted by some of the highest property values. Yet, the demand on services and infrastructure continues to grow exponentially from internal District residential growth and from external development that is creating more cut-through traffic. While we operate and function like a Special District, the constituency has adopted the perception that we are more than simply, Drainage, Roads and Parks. There are many external challenges that will impact our road network and ultimately, our quality of life. The Fiscal Year 2024 Budget Recommendation continues addressing this top priority as we cannot rely upon State or County assistance.

The Fiscal Year 2024 (FY24) Total Expenditures for the Special Revenue Fund Operating Budget has increased to \$19,436,322 from \$16,488,896 in Fiscal Year 2023. There is an important reason for this increase. The staff is not recommending the use of any monies from the Fund Balance to off-set the costs of projects and maintenance improvements as has been directed in the past. As a result, the staff recommends a "Per Acre Assessment" increase of approximately \$132.00 for most Units and approximately \$225.00 for Units 6 and Unit 12. This will fund the level of service, capital projects, and capital equipment that are planned for the upcoming fiscal year.

Personnel Expenses show an increase due to several factors, one being a recommended merit increase for high performing employees of up to 3%. The total amount budgeted for merit increases equates to a budget amount of approximately \$244,000. There is an increase to the health, dental, vision, and life insurance costs of approximately 10%.

We are funding Legal fees in the amount of \$430,000 for the Minto/SID and \$70,000 for the Rosso lawsuits for this fiscal year for the specialized law firms who are representing the District in these two (2) lawsuits (\$500,000 Total).

The Budget Recommendation expands the Board's focus on infrastructure improvement projects and complements local funding with external grant funds. We have maintained the approximate level of monies for both non-asphalt and asphalt roadway projects. We are still moving forward with culvert replacements and unimproved roadway work as top priorities.

The Operations Department will continue its operational capacities for milling, culvert replacement, swale retrofits, sidewalk and pothole repairs. The Department will also implement new capital improvement projects that will be funded by District assessments.

The Operations Department will continue to focus a lot of attention on the implementation of the millings projects and manage the pavement and traffic calming components of the R-3 Roadway Plan. The Department will continue to play a pivotal role in the construction and continuing maintenance of Unit 20 (a.k.a Santa Rosa Groves).

The Stormwater Division will continue mowing and vegetation control. The Division will implement several capital projects for major pump repairs and telemetry upgrades.

The fund allocation for the Facilities, Parks and Recreation Department (FPR) will be operational in focus with some minor capital upgrades for improving the water well infrastructure for the North Athletic Campus at Acreage Community Park. We are recommending contractual services for Athletic Field Maintenance. The Department will also focus on pursuing the implementation of the \$3M funds from Palm Beach County to implement Phase 2 at the Acreage Community Park – South Expansion. The FPR Department will work closely with the Board in the implementation of the new Parks Policy.

In closing, it is our honor and pleasure to serve the Board and ultimately, the residents and property owners that call Indian Trail home. Our Finance Department deserves gratitude to our first step in making significant improvements to the transparency and development of the Fiscal Year 2024 Budget Recommendation. The management team has been an integral part of the Budget Recommendation development. I want to thank the staff for their efforts and attention to detail. We appreciate and thank the Members of the Board of Supervisors for this opportunity. It is a personal pleasure and humbling honor to lead our wonderful, dedicated group of employees. We are ready to move forward on the path of success and community service.

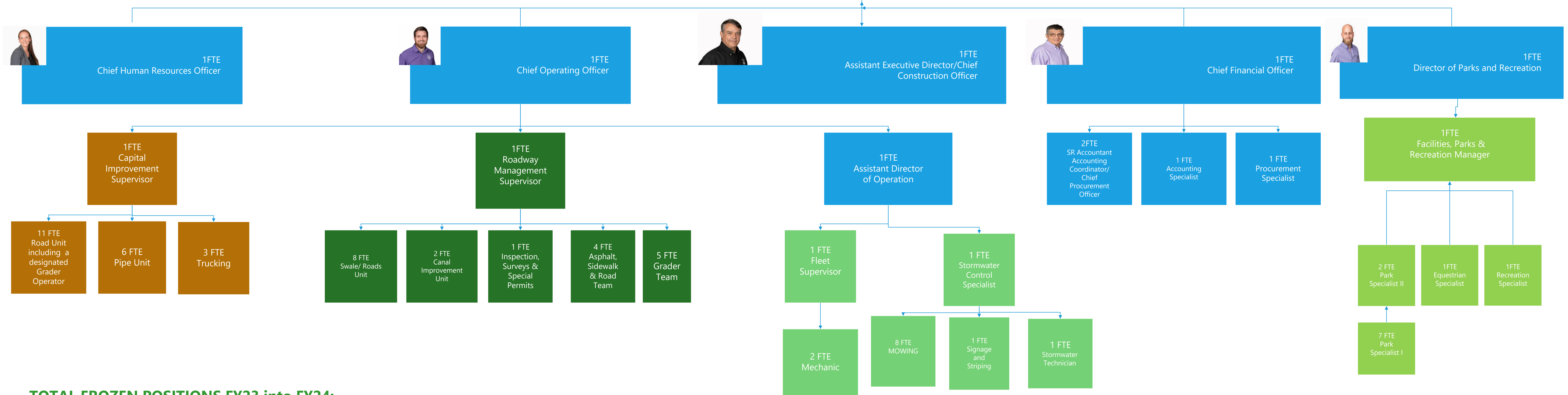
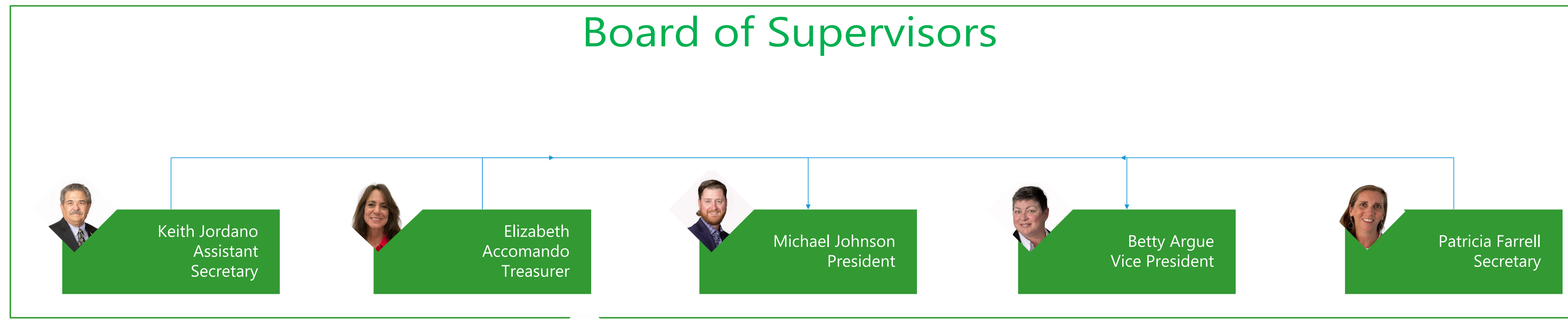
Respectfully submitted,

A handwritten signature in blue ink that reads "Burgess Hanson". The signature is written in a cursive style with a large initial "B".

Burgess Hanson,
Executive Director

Board of Supervisors

Recommended Organizational Chart
FY24
effective 10/01/2023



TOTAL FROZEN POSITIONS FY23 into FY24:
 Equipment Operator - eleven (11) FTE
 Heavy Equipment Operator - one (1) FTE
 Crew Chief - one (1) FTE

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UNDERSTANDING THE BUDGET



Indian Trail Improvement District (District) is funded by special assessments collected through the Palm Beach County Tax Collector. Each acre or part thereof is assessed based on the services provided to the property. The District is comprised of multiple “Units of Development” which have varying levels of service and assessments. Non Ad-Valorem assessments require developed and undeveloped acres to be assessed by the District at the same level.

Each year, the District prepares a budget for the upcoming fiscal year (October 1 through September 30). This represents

the culmination of District efforts to produce a balanced budget and outlines the District’s spending guidelines for approval by the Board. It contains supplementary information providing the landowners of the District with a better understanding of the budget and where funds are to be spent. Preceding the adoption of the budget, the District will hold a Board of Supervisors Workshop and a Public Hearing and post the Budget to the website. The District continues to expand outreach efforts to provide the constituents with an opportunity for input into the Budget’s formulation.

Overview of the Budget

As a special district, the District assesses services or benefits provided to specific geographic areas. The Department Managers received clear instructions to review each budget line item carefully with emphasis on fiscal responsibility.

The legal level of budgetary control for the District is exercised at the object of expenditure level which is defined as personal services, operating expenditures, capital outlay, and debt service.



Transfers within an object of expenditure are approved at the administrative level. Transfers between objects of expenditure require Board of Supervisor approval.

Fund Balance Policy

The District has a very detailed fund balance policy that was updated in FY 2012 pursuant to the adoption of Accounting Statement GASB 54. During the preparation of this budget, each unit will be individually analyzed, to determine if the unit has either a deficit or excess fund balances. In the case of fund balance deficits, the residents will be assessed to bring fund balance up to the minimum threshold over a period of three years. If there is an excess, the unit will be analyzed to determine the best use of these funds (options include adding capital projects, adding road projects, and reducing future assessments) according to Board policy.

Additional Revenue

The District continues to apply for grants as available. Grants are by definition direct monetary assistance to undertake a specific project or program and to assist in solutions to identified problems within a community. Grants come from federal, state and private resources.

The District charges fees for services provided to residents. The revenue assists the District to offset costs incurred by the District.

Debt

There are three bonds that the District will service in FY24. The existing 2015 Unit 18 Bond that will mature in the Fiscal Year 2031 and the two newest bonds, the Series 2022 for the R-3 Roadway Plan which will mature in Fiscal Year 2042, and the Unit 20 Water Control Bond, Series 2022 which will mature in fiscal year 2032.

BACKGROUND AND ORGANIZATIONAL STRUCTURE



Indian Trail Improvement District (the District) was created pursuant to Chapter 57-646, Florida Statutes, in 1957 for the purpose of reclaiming the lands within its boundaries for water control and water supply purposes, and to protect the land from the effects of storm water by means of the construction and maintenance of canals and other drainage works and improvements. In addition, the District is empowered to construct, improve, and maintain roadways and roads necessary to provide access to and efficient development of certain areas and to construct and maintain recreation areas and facilities.

Through September 30, 2002, the District was governed by an elected board of seven supervisors, (the Board) who, prior to 1988, were not required to be residents of Palm Beach County nor owners of land or property within the District. In 1988, the District's enabling legislation was amended, and the Board was provided the authority to adopt a plan which defined and established urban single member districts in the activated units of development for the purpose of effecting an orderly transfer of control of the Board of Supervisors to owners of land or property and residents within the urban single member districts. For the period ending September 30, 2002, the Board was composed of six (6) urban and one (1) non-urban member.

During the fiscal year ended September 30, 2002, the District's legislation was amended and codified pursuant to Chapter 2002-330, Laws of Florida, Acts of 2002. This legislation amended the election procedures, as well as the qualifications of the Supervisors. As a result of related ballot referendums, the Board was reduced to five (5) Supervisors, who are now elected on a one-person, one-vote basis. (Previously, the Supervisors were elected on a one-acre, one-vote basis.) The Supervisors must be qualified electors of the District and reside within the boundaries of an activated unit of the District and shall maintain such residency throughout the term of office.

The Indian Trail Improvement District currently encompasses nearly 95 square miles within its legislative boundaries with close to over 20,000 taxable properties within 23 units of development. The Indian Trail Improvement District is funded by special assessments collected through Palm Beach County's Tax Collector's Office. Each acre or part thereof is assessed based on the services provided to the property. The District is comprised of "Units of Development" which have varying levels of service and assessments. Assessments (Non-Ad Valorem) require developed and undeveloped acres to be assessed by the District at the same level. These assessments are not ad valorem taxes or millage taxes that vary depending on the appraised value of the property.

Assessments are levied on November 1 of each year, or as soon thereafter as the ad valorem tax roll is certified by the County Property Appraiser and delivered to the Tax Collector. All unpaid assessments levied November 1 become delinquent April 1 of the following year. Discounts are allowed for early payment at a maximum rate of 4%. Assessment revenues are recognized when they become available. Delinquent assessments are considered fully collectible and therefore no allowance for uncollectible assessments is provided.

The District's enabling legislation provides that the District may undertake District-wide projects, and, in addition, the owners of a majority of the acreage within a particular portion of the District may petition the Board of Supervisors to designate that portion of the District as a Unit of Development for the purposes of constructing and maintaining a water management system. After formation and approval by the Board of Supervisors of the District, financing can be obtained for the purpose of constructing the water management system. Repayment of indebtedness for that purpose will then be secured by assessments of the lands.

Financial Structure

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which is comprised of assets, liabilities, fund equity, revenues and expenditures or expenses. Government resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are reported by classification in the accounting system and on the District's financial statements as follows:

Governmental Fund Types:

Special Revenue Fund – used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. General maintenance assessments are distributed into the Units of Development based on the services to be provided to that unit. Expenditures are also allocated to each Unit of Development within this fund as monies are spent on these services.

Capital Project Fund – used to account for the expenditure of resources usually from the issuance of the debt or as directed by the Board of Supervisors.

Debt Service Fund – used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Financial and Budget Policies

All governmental funds are accounted for using the modified accrual basis of accounting. This means that revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenses are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

The State of Florida Statutes require that, for each fiscal year, a special district make appropriations which will not exceed the amount to be received from taxation and other revenue sources. The District annually adopts operating budgets for the special revenue and debt service funds.

A balance must be attained between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time which extend beyond current appropriations. By law, budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends.

A comprehensive annual financial plan is prepared for all funds expended by the District. Inclusion of all funds in the financial planning process enables the Board, the Executive Director, staff, and the public to consider all financial aspects of the District's operations when preparing, modifying, and monitoring the plan.

The procedures for establishing budgetary data are as follows:

- The Executive Director submits an operating budget proposal to the Board for the fiscal year commencing the following October 1. The budget recommendation includes expenditures and the means of financing them.
- Public Workshops are held to discuss projects and alternatives.

- Public hearings are conducted to obtain landowner comments.
- Prior to the beginning of the subsequent fiscal year, the budget is legally adopted by the Board.

Fiscal Year 2024 Budget Calendar

Date	Activity
March 27, 2023	Distribute Budget Worksheet Packages to District Staff.
April 3, 2023	Budget Packages due to Finance Department.
April 17, 2023	Review Draft Budget, Assessment Rates, Cost Allocation Analysis, and Common Area Acreage Analysis with Executive Director, Dept. Directors, CFO and Consultants.
May 24, 2023	Budget Workshop – Presentation of Draft Budget to Board of Supervisors by Executive Director and CFO (5:00 PM).
May 26, 2023	First Release of estimated values by Property Appraiser of 2022 Tax Roll data for Non-Ad Valorem (NAV) Assessment Roll.
May 26 - 31, 2022	Analysis of changes in NAV Assessment Roll.
May 31, 2023	Public Hearing: Fiscal Year 2024 (FY24) Budget-All Units (5:00 PM) (for residents)
June 7, 2023	Presentation of FY24 Budget and Assessments Rate for approval by Board of Supervisors via Resolution During Regular Board Meeting (6:00 PM).
July 28, 2023	Deadline for submittal of FY24 Budget Assessments to Palm Beach County Property Appraiser/ISS.
August 16, 2023	Revisions and approval (if needed) of FY24 Budget and Assessments Rate During Regular Board Meeting.
August 16, 2023	Approval and Certification of FY24 Assessment Roll
September 8, 2023	Deadline for Certification of Final NAV Tax Roll to the Tax Collector (via ISS).
October 1, 2023	Fiscal Year 2024 Approved Budget is implemented.

NOTE: Calendar subject to changes as needed.

Specific Policies

Budgets are adopted by specific District function on an object of expenditure level. The Objects of Expenditure are:

- Personal Services
- Operating Expenditures
- Capital Outlay
- Debt Service

Transfers within an object of expenditure are approved at the administrative level. Transfers between objects of expenditure require Board of Supervisor approval. The Board must hold a public hearing for any transfer which exceeds the amount of an object of expenditure by 10%.

- Budgets are adopted on a basis consistent with generally accepted accounting principles.
- All appropriations lapse at fiscal year-end unless specifically designated by the Board to be carried forward to the subsequent year.
- The Special Revenue Fund is supported by special assessments and intergovernmental revenues. Expenditures in this fund are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by specific program regulations.
- The District observes a cash management policy which provides guidelines for the prudent investment of cash and outlines the policies for maximizing the efficiency of the cash management system. The ultimate goal is to enhance the economic status of the District while protecting its pooled cash.
- The District will maintain reserves to provide a sufficient cash flow for financial needs at all times and to offset significant economic downturns.
- The District will confine long-term borrowing to capital improvements that cannot be financed from current revenues or reserves. The District will publish and distribute an official statement for each bond issued. The District will maintain good communications with bond rating agencies about its financial condition. The District will follow a policy of full disclosure on every financial report and bond prospectus. The District will not issue notes to finance operating deficits.

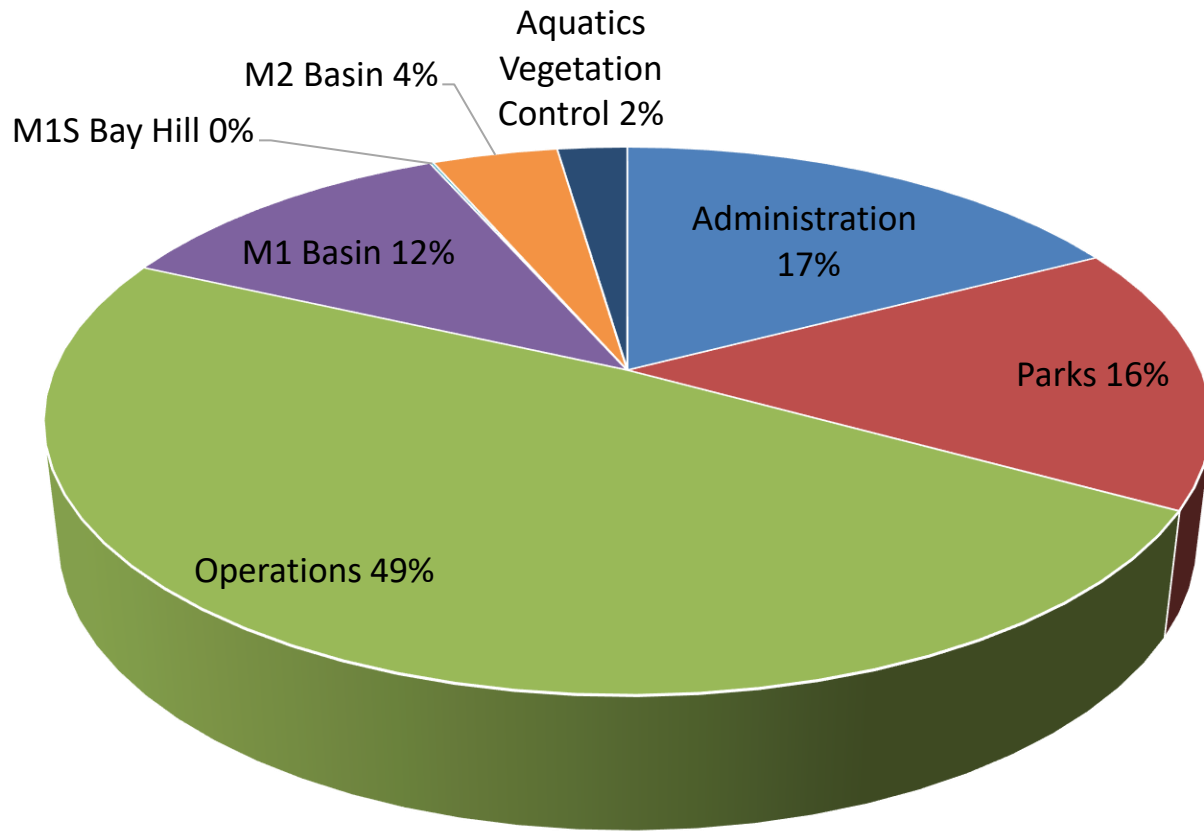
BUDGET OVERVIEW

For Fiscal Year 2024, the Budget Recommendation includes \$25.3 million of total expenditures in all operations of the District and Debt Service (all funds). The operational costs are estimated at \$23.3 million, which includes the \$3.9M of the R-3 and Unit 20 Capital Project Funds. The debt service is \$2 million. The following table summarizes expenditures by function within each fund. Administration includes Board of Supervisors, Administration (Executive Director and 2 Staff), Finance, Human Resources, Information Technology, Legal and the District Engineer. Stormwater and Aquatics expenditures are independent calculations to maintain the unit and basin designations. However, the Stormwater and Aquatics staffing and command structure are now within the Operations and Maintenance Department.

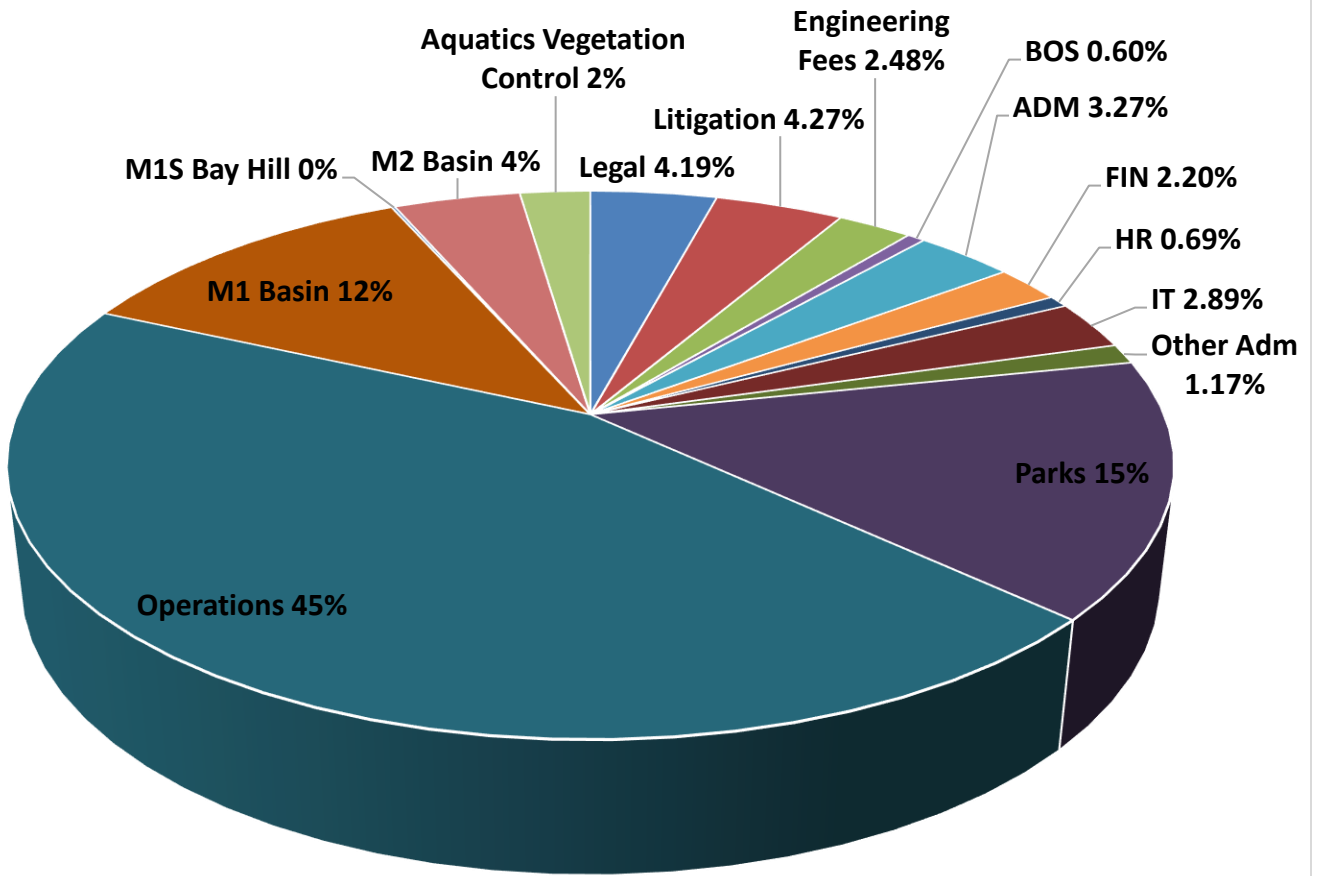
Expenditures	Governmental Funds		
	Special Revenue Fund	Debt Service Fund	Total Governmental Funds
Administration			
Personnel	\$1,748,112	\$0	\$1,748,112
Operating	1,574,527	0	1,574,527
Capital Outlay	38,500	0	38,500
Sub-Total	3,361,139	0	3,361,139
Parks & Recreation			
Personnel	1,019,397	0	1,019,397
Operating	429,608	0	429,608
Litigation	70,000		70,000
Equipment Rental	231,250		231,250
Field & Grounds Maintenance	638,200		638,200
Capital Outlay	645,000	0	645,000
Sub-Total	3,033,455	0	3,033,455
Operations			
Personnel	3,846,248	0	3,846,248
Operating	3,482,587	0	3,482,587
Litigation	430,000		430,000
Equipment Rental	280,000		280,000
Capital Outlay	1,403,278	0	1,403,278
Sub-Total	9,442,113		9,442,113
Stormwater & Aquatics			
Personnel	1,392,627	0	1,392,627
Operating	1,237,613	0	1,237,613
Capital Outlay	934,376	0	934,376
Sub-Total	3,564,616	0	3,564,616
Santa Rosa Groves Maintenance	35,000		35,000
Debt Service	0	2,025,934	2,025,934
TOTAL	\$19,436,322	\$2,025,934	\$21,462,256

Special Revenue Fund Budget Comparison			
Expenditures	Budget Fiscal Year 2023	Budget Fiscal Year 2024	Increase (Decrease)
Administration	\$3,257,185	\$3,361,139	\$103,954
Parks	1,850,714	3,033,455	1,182,741
Operations	8,380,298	9,442,113	1,061,814
M1 Basin	2,015,208	2,287,736	272,527
M2 Basin	415,321	23,175	(86,995)
M1S (Bay Hill)	110,170	805,658	390,337
Aquatics Vegetation Control	435,000	448,047	13,047
Stormwater & Aquatics	2,975,699	3,512,616	\$588,917
Santa Rosa Grove Maintenance	25,000	35,000	10,000
Total Expenditures	\$16,488,896	\$19,436,322	\$2,947,426
Capital Project Fund Budget Comparison			
Expenditures	Budget Fiscal Year 2023	Budget Fiscal Year 2024	Increase (Decrease)
Unit R-3:			
Personnel	\$0	\$294,149	\$294,149
Operations	2,250,000	1,850,702	(399,298)
Capital	750,000	772,892	22,892
Total Unit R-3	3,000,000	2,917,743	(82,257)
Unit 20:			
Personnel	\$0	86,298	86,298
Operations	0	329,316	329,316
Capital	0	554,655	554,655
Total Unit 20	0	970,269	970,269
Total Expenditures Capital Project Funds	\$3,000,000	\$3,888,012	\$888,012

Expenditures By Department Graph



Expenditures By Department and Functions of Administration Graph



Special Revenue Fund Assessment		
Expenditures	FY23 Budget	FY24 Recommendation
	Total Expenditures	\$16,488,896
Plus: Discounts/Commissions	857,423	1,010,937
Less: Revenues	(300,000)	(300,000)
Special Revenue Fund Assessment	\$17,046,318	\$20,147,259

Debt Service Fund Budget Comparison			
Debt Service	FY23	FY24	Increase (Decrease)
Unit 18 (Maturity - August 2031)	\$597,013	\$598,050	\$1,038
UNIT 20 Debt -(Maturity February 1, 2032)	394,361	396,509	2,148
R3 Unit Bond (Maturity - August 2042)	1,031,125	\$1,031,375	\$250
Total Expenses	\$2,022,498	\$2,025,934	\$3,435

DEPARTMENT SUMMARY

Administration

The Executive Director serves as the chief administrative officer and is appointed by the Board of Supervisors. The Executive Director is responsible for the execution of policies, directives and legislative action of the District as stipulated by the Florida Statutes. The Executive Director also interacts with other government and agency representatives and staff to achieve the District's objectives and promote constructive relationships for the benefit of the District. The Executive Director and Assistant Executive Director are responsible for the direction, control and coordination of all operations, administration functions and special projects for the District. The Assistant Executive Director serves as the chief construction officer and is hired by the Executive Director. The Assistant Executive Director is responsible for construction management, capital project oversight and quality control measures for all construction activities carried out by the District or its contractors.

The Administration Department centralizes the District Executive Leadership Team (ELT) that consists of the Executive Director, Assistant Executive Director, Chief Human Resources Officer and all Operating Department Directors and Assistant Director. The Executive Leadership Team executes the Board policies and directives in an objective and financially sound manner. The ELT develops and oversees the preparation of the annual operating and capital budget, supervises the expenditure of appropriated funds, and is responsible for the employment and discharge of personnel to ensure that the affairs of the District are conducted in the most efficient and effective manner possible to benefit the property owners of the District. The ELT also conducts continuous evaluations of the District's internal controls and financial operations to help ensure the integrity of the District's financial records through the annual external audit by certified public accountants.

A primary goal of this office is to promote and maintain a safe, pleasant environment throughout the District by providing public services through effective, efficient management and execution of policies established by the Board of Supervisors and to identify and address concerns and problems in accordance with legislative guidelines.

Technology Infrastructure and Cyber Security become the main focus to continue to move the District into the 21st Century technology realm. One of major focus point will be the implementation of an information technology plan that focuses on a new financial accounting software system to include purchasing and payment modules.

Finance Department

The Finance Department provides financial management, audit control, purchasing oversight, accounts payable and receivable. One of the Senior Accountants serve as the Chief Purchasing Officer who is responsible for compliance with the Purchasing Policy and development of procedures and internal controls that meet the parameters and expectations set by the Board of Supervisors.

Human Resources Department

The Human Resources Department provides the District with a comprehensive package of Human Resource Management Services including:

- Policy and Procedure Development
- Organizational Development
- Employment Services
- Employee Benefits
- Employee Relations
- Staff Training and Development
- Equal Opportunity Assurance
- Risk Management

The Human Resources Department strives to professionally promote a positive image of the District, thereby attracting most qualified candidates with a desire to become and remain an integral part of the District. The department will also work with the Technology Infrastructure and Cyber Security Coordinator regarding implementing and growing a new online human resources module.

Operations

The Department of Operations provides an efficient, highly productive, capital project construction and maintenance programs to improve maintenance standards and techniques and to provide efficient infrastructure for the District. The Director serves as chief operations officer.



The Department maintains approximately:

- 459 total miles of total roadways
- 389 miles of unimproved roads
- 70 miles of paved or stabilized roads
- 62 miles of sidewalks
- 983 miles of swales

The Department is responsible for grading and maintaining these roads along with ensuring proper drainage. The unimproved road system is graded once every two weeks. During regular operations, the teams are responsible for any inspections of various driveway and gate permits. A major priority is replacing old street and stop signs in all zones in conjunction with Palm Beach County.

During the dry months of winter, especially over the holidays, we reassign crews to work on canal restoration and clearing. First, the roads tend to have more traffic due to the seasonal nature of surrounding communities like Wellington. Second, our canal water levels will likely be lower to allow dredging and other construction access.



Stormwater, Aquatics & Mowing



The Stormwater, Aquatics and Mowing operation includes:

- 4 Pump Stations
- 18 Control Structures
- 14 Major Canal Crossings
- M1 Basin-Upper 11.25 sq. miles/Lower 17 sq. miles
- M2 Basin-East 2.3 sq. miles/West 4 sq. miles
- Tractors with flat mowing decks
- Tractors with boom mowers

M1 Basin and M2 Overview

Maintain fourteen (14) major canal crossings, four (4) pump stations, and eighteen (18) control structures within the District.

Pump Station 1 has 2 pumps (11 and 12), 1 generator, 2 buildings, and a telemetry system.

Pump Station 2 has 3 pumps (21, 22, 23), 1 generator, 2 by-pass structure, and a telemetry system.

Pump Station 3 has 5 pumps (31,32,33,34, 35), 2 generators, a telemetry system, and 3 structures including the L-8.

Pump Station 4 has 4 pumps (1 electric, 2 diesel, and 1 backup submersible) a telemetry system, and flap gates.

The M1 Basin is split into two sub-basins: Lower and Upper

- Lower Basin = 11.25 square miles
- Upper Basin = 17 square miles

The M1 Basin can discharge surface water to the L-8 Canal or the C-51 Canal

- Pump discharge to the L-8 (via impoundment)
- Gravity discharge to the C-51

Discharge from the M1 Basin to the L-8 Canal is limited to ¼" per day. The M1Basin Impoundment is used to store excess storm water runoff and control the discharge rate to the L-8 Canal. Discharge to the C-51 Canal is only allowed under specific circumstances ("conditional") and with permission from SFWMD.

Operational Target Water Levels (feet)

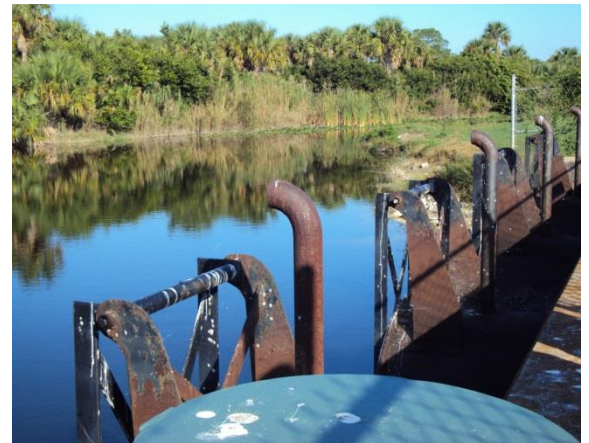
- Dry Season (Nov - Apr): lower 17, upper 17
- Transition (May): lower 15.5, upper 16
- Wet Season (June-Oct): lower 15, upper 16

The M2 Basin is split into two areas: East and West

- East = 2.3 square miles
- West = 4 square miles

- East

- 10 independent sub-areas
- One gravity outfall per sub-area discharges into the M2 Canal



- West
 - Two gravity outfalls discharge into the M2 Canal
 - An internal pump station pumps into an impoundment to temporarily store excess storm water runoff

The M2 Canal is operated by Seminole Improvement District with agreement to allow discharge from the M2 Basin.

- Operational Target Water Levels (feet)
 - Year Round: West: 17.5, East sub areas vary from 15.2 to 16.5
 - Canal levels are not manipulated except for Pre-Storm draw downs



Aquatic & Mowing

Responsible for maintenance of the Basin District's 164.25-mile canal system. This water system provides drainage protection throughout the 38 square miles of active units within the District. The operation includes a contract for both chemical application and biological weed control through annual grass carp infusions. The in-house mowing team is responsible for the vegetative control of roadway swales and canal tops and banks. In FY20, the Board approved the purchase of the Alamo Maverick boom mower which has enhanced our crew's ability to mow the steeper canal banks especially the M0 and M1 Canals.



Parks and Recreation Department



The Parks and Recreation Department's objective is to enrich the quality of life for the residents and visitors of Indian Trail Improvement District by providing significant recreational opportunities in exemplary park environments. The Parks and Recreation Department is responsible for maintaining the District operated parks, and facilities, as well as all equipment needed for events and programs. The Parks and Recreation Department also provides administrative support to local user groups, Board recognized recreational providers and local schools in matters that relate to Parks and Recreation.

The Parks and Recreation Department is budgeted to maintain 10 parks totaling approximately 75 acres located throughout the District, which includes 3 open air equestrian arenas, equestrian trails, 13 athletic fields, 16 playing courts, 9 playgrounds, 18 restrooms, 1 amphitheater, 1 track, 2.5 miles of fitness trails, a racquetball court, tennis courts, basketball courts, volleyball courts, pavilion areas and a fishing pier.

Parks

- Turf maintenance including mowing, aerating, veticutting, repair, fertilization, herbicide, pesticide and hand weed for Bermuda and Bahia turf.
- Baseball / softball field maintenance including:
 - Dragging, watering and reconstructing the infields
 - Repairing and maintaining the pitching mounds
 - Installing, painting and inspecting the bases
 - Cleaning and repairing the dugouts
 - Repairing and maintaining the fences
- Parking lot maintenance includes sweeping, clearing, and patching.
- Facilities maintenance including:
 - Pressure cleaning park pavilions, walkways, athletic courts, and facilities
 - Painting park pavilions, exercise equipment, athletic courts, and facilities
 - Electrical repairs, replacements and new installs for sport lighting structures, CGFI outlets, video surveillance, video conferencing and facility LED lighting upgrades
 - Plumbing replacement and repairs to bathrooms and irrigation systems
 - Roofing repairs to dugouts and pavilions
 - Repairs to concrete walkways
 - A/C repairs and general maintenance at all facility locations
- Trash control including emptying, cleaning and pick up.



- Scoreboard and lighting maintenance including repairing and installing bulbs, replacing controllers and repair of damage from lightning
- Play/Fitness equipment including repairing, raking, sweeping, cleaning, maintaining surface materials and preventive maintenance.
- Tree and shrubs maintenance including removing, installing, watering, fertilization, mulching and pruning.
- Opening and closing of parks.
- Irrigation maintenance including: repairing and inspecting sprinklers heads, pumps and valves.
- Remove, repair and or clean acts of vandalism.
- Vehicle and equipment cleaning, maintenance and repairing.
- Equestrian arenas, round pen and barn maintenance including: dragging and reconstructing (Equestrian Division).
- Maintain equestrian trails with oversight by the Equestrian Specialist, and in conjunction with Operations & Maintenance Department.
- Staffing for special events including park events, District activities and new construction assistance.

Recreation

- Programs- Staff will be creating, planning and implementing programs throughout the year such as:
 - Archery Clinics
 - Fishing Clinics
 - Mommy and Me Classes
 - Buddy (Special Needs)
 - Senior Classes (Open Game Day)
 - Fitness style Classes (Yoga, Walking club, etc.)
- Special Events- Staff will be creating, planning and implementing events throughout the year such as:
 - Open Fishing
 - Halloween at Citrus Grove
 - Holiday Parade
 - Pop Up Park Events
 - Food Trucks in the Park
 - Horse Shoe Tournament



Equestrian



- Equestrian arenas, round pen and barn maintenance including dragging and reconstructing (cross-train Parks Division for 7-day coverage)
- Manage equestrian trails including maintenance levels (Parks Division and Operations & Maintenance)
- Series and Programs
- Barrel Racing Clinics
- Trail Rides
- Game Show Series
- Lunch and Learn Series
- Timed Exhibition Day
- Weekly Equestrian Drop-In Practice
 - Every Sunday & Tuesday





Fiscal Year 2024
Line Item Summary

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
Special Revenue Fund								
100	Adm	50110	Wages, Executive Director	Personnel	\$225,000	\$200,000	\$179,819	\$174,145
100	Adm	50120	Wages, Other	Personnel	869,160	736,309	672,432	701,747
100	Adm	50130	Wages, Board of Supervisors	Personnel	33,600	33,600	33,600	33,600
100	Adm	50140	OVERTIME	Personnel	20,000	20,000	15,394	23,787
100	Adm	50210	PAYROLL TAXES	Personnel	86,274	74,198	65,028	70,127
100	Adm	50220	RETIREMENT	Personnel	225,757	192,706	167,102	165,673
100	Adm	50230	EMPLOYEE INSURANCE	Personnel	239,658	201,688	163,455	178,605
100	Adm	50240	WORKER'S COMP INSURANCE	Personnel	32,664	21,067	21,478	17,973
100	Adm	50250	REEMPLOYMENT TAX	Personnel	1,000	1,000	0	(1,726)
100	Adm	50516	EMPLOYEE RECOGNITION	Personnel	15,000	5,000	12,927	3,750
100	Parks	50120	Wages, Other	Personnel	651,851	590,392	409,144	489,307
100	Parks	50140	OVERTIME	Personnel	20,000	20,000	18,288	16,498
100	Parks	50210	PAYROLL TAXES	Personnel	49,867	45,165	31,807	39,363
100	Parks	50220	RETIREMENT	Personnel	84,741	70,316	47,040	56,054
100	Parks	50230	EMPLOYEE INSURANCE	Personnel	187,046	171,129	106,099	117,164
100	Parks	50240	WORKER'S COMP INSURANCE	Personnel	25,893	18,258	17,183	15,576
100	Parks	50250	REEMPLOYMENT TAX	Personnel	0	0	0	1,622
100	OPER	50120	Wages, Other	Personnel	2,461,051	1,888,935	2,109,010	1,682,051
100	OPER	50140	OVERTIME	Personnel	150,000	150,000	123,719	118,943
100	OPER	50210	PAYROLL TAXES	Personnel	188,270	144,503	174,779	138,264
100	OPER	50220	RETIREMENT	Personnel	319,937	271,910	242,034	192,924
100	OPER	50230	EMPLOYEE INSURANCE	Personnel	638,955	605,287	502,765	401,381
100	OPER	50240	WORKER'S COMP INSURANCE	Personnel	88,035	64,326	66,296	85,172
100	OPER	50250	REEMPLOYMENT TAX	Personnel	0	0	17	12,682
100	OPER	50516	EMPLOYEE RECOGNITION	Personnel	0	0	0	0
100	M-1	50120	Wages, Other	Personnel	632,304	932,675	378,691	932,675
100	M-1	50140	OVERTIME	Personnel	60,000	60,000	18,522	52,810
100	M-1	50210	PAYROLL TAXES	Personnel	48,371	71,350	30,669	73,211
100	M-1	50220	RETIREMENT	Personnel	82,200	64,144	43,479	103,299
100	M-1	50230	EMPLOYEE INSURANCE	Personnel	161,040	140,571	91,917	225,999
100	M-1	50240	WORKER'S COMP INSURANCE	Personnel	22,905	15,449	14,777	3,127
100	M-2	50120	Wages, Other	Personnel	250,667	195,254	75,287	174,431
100	M-2	50140	OVERTIME	Personnel	5,000	5,000	3,268	0
100	M-2	50210	PAYROLL TAXES	Personnel	19,176	14,937	6,073	12,894
100	M-2	50220	RETIREMENT	Personnel	32,587	23,255	8,562	17,778
100	M-2	50230	EMPLOYEE INSURANCE	Personnel	68,617	53,673	20,435	43,855
100	M-2	50240	WORKER'S COMP INSURANCE	Personnel	9,759	5,899	6,272	467
Total Personnel					8,006,384	7,107,996	5,877,368	6,375,227
100	Adm	50310	ATTORNEY FEES	Operational	300,000	300,000	329,512	838,812
100	Adm	50312	ENGINEERING FEES	Operational	400,000	300,000	293,891	434,854
100	Adm	50317	ATTORNEY - HUMAN RESOURCES	Operational	35,000	30,000	54,933	46,503
100	Adm	50320	ACCOUNTING & AUDITING FEES	Operational	65,000	70,000	42,900	53,800
100	Adm	50324	COMPUTER PROGRAMMING & MAINTENANCE	Operational	200,000	384,125	97,836	85,961
100	Adm	50335	R3 Unit of Dev Expenses	Operational	0	0	0	12,183
100	Adm	50340	CONTRACTUAL SERVICES-PROFESSIONAL	Operational	222,000	315,500	188,909	243,890

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
100	Adm	50341	CONTRACTUAL SERVICES - JANITORIAL	Operational	0	0	0	0
100	Adm	50342	DEPUTY SHERIFFS	Operational	75,000	50,000	78,836	37,108
100	Adm	50343	CONTRACTUAL SERVICES-OTHER	Operational	19,420	41,500	19,575	18,991
100	Adm	50400	TRAVEL	Operational	33,950	11,200	23,737	23,544
100	Adm	50405	MEETINGS/MEALS	Operational	5,000	1,000	6,878	9,677
100	Adm	50410	TELEPHONES & COMMUNICATIONS	Operational	62,000	63,766	61,443	59,544
100	Adm	50412	POSTAGE & DELIVERY	Operational	3,000	500	43	4,856
100	Adm	50430	UTILITIES	Operational	7,000	8,700	6,102	5,841
100	Adm	50431	TRASH PICKUP	Operational	0	0	0	0
100	Adm	50445	EQUIPMENT LEASING, LONG-TERM (non-capital)	Operational	11,000	19,000	10,173	11,676
100	Adm	50450	GENERAL INSURANCE	Operational	70,382	68,170	33,935	37,078
100	Adm	50456	LEGAL SETTLEMENTS	Operational	0	0	0	0
100	Adm	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	0	0	0	411
100	Adm	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	15,800	22,950	23,231	32,713
100	Adm	50470	PRINTING, SIGNAGE & FORMS	Operational	500	500	879	1,090
100	Adm	50480	PUBLIC RELATIONS, LEGAL NOTICES	Operational	4,500	7,500	30,535	7,074
100	Adm	50490	CHARGES AND FEES	Operational	175	4,100	6,374	5,708
100	Adm	50492	RECORDS MANAGEMENT	Operational	5,000	18,000	17,210	9,633
100	Adm	50510	OFFICE SUPPLIES	Operational	10,150	9,000	5,296	4,931
100	Adm	50512	JANITORIAL SUPPLIES	Operational	1,000	800	0	202
100	Adm	50523	OPERATING MATERIALS & SUPPLIES	Operational	0	0	0	597
100	Adm	50525	UNIFORMS	Operational	1,500	1,250	42	1,365
100	Adm	50540	BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	Operational	7,150	8,055	8,351	3,771
100	Adm	50541	EDUCATION & TRAINING	Operational	20,000	20,000	11,701	18,136
100	Adm	50827	Reimbursable Expenses	Operational	0	0	0	0
100	Adm	50828	Reimbursable Expenses-Insurance	Operational	0	0	0	0
100	Adm	59999	Bad Debt Expense	Operational	0	0	0	0
100	Parks	50310	ATTORNEY FEES	Operational	70,000	100,000	19,174	0
100	Parks	50312	ENGINEERING FEES	Operational	0	0	0	0
100	Parks	50341	CONTRACTUAL SERVICES - JANITORIAL	Operational	23,200	19,250	16,862	12,647
100	Parks	50343	CONTRACTUAL SERVICES-OTHER	Operational	14,150	8,750	11,338	21,448
100	Parks	50348	WATER QUALITY SAMPLING	Operational	0	0	0	0
100	Parks	50400	TRAVEL	Operational	5,750	0	0	2,392
100	Parks	50405	MEETINGS/MEALS	Operational	250	500	29	802
100	Parks	50410	TELEPHONES & COMMUNICATIONS	Operational	0	0	0	0
100	Parks	50430	UTILITIES	Operational	110,000	128,500	109,393	109,124
100	Parks	50431	TRASH PICKUP	Operational	105,000	27,500	25,668	18,233
100	Parks	50440	EQUIPMENT RENTAL, SHORT-TERM	Operational	231,250	17,500	86,472	5,570
100	Parks	50450	GENERAL INSURANCE	Operational	41,508	40,204	43,346	42,198
100	Parks	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	9,900	4,700	4,300	8,967
100	Parks	50461	REPAIRS & MAINTENANCE - VEHICLES	Operational	8,450	9,900	5,032	2,890
100	Parks	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	41,900	42,650	24,289	31,038
100	Parks	50463	REPAIRS & MAINTENANCE - IRRIGATION	Operational	5,000	7,200	0	2,052
100	Parks	50464	REPAIRS & MAINTENANCE - FIELDS & GROUNDS	Operational	638,200	237,050	311,541	126,274
100	Parks	50470	PRINTING, SIGNAGE & FORMS	Operational	12,500	2,500	853	2,830
100	Parks	50480	PUBLIC RELATIONS, LEGAL NOTICES	Operational	0	0	0	10

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
100	Parks	50490	CHARGES AND FEES	Operational	0	0	75	1
100	Parks	50510	OFFICE SUPPLIES	Operational	2,500	0	2,364	1,676
100	Parks	50512	JANITORIAL SUPPLIES	Operational	5,000	9,000	4,203	3,793
100	Parks	50520	GASOLINE	Operational	27,500	40,000	25,887	19,893
100	Parks	50523	OPERATING MATERIALS & SUPPLIES	Operational	6,000	0	99	5,479
100	Parks	50524	SAFETY SUPPLIES	Operational	500	500	307	174
100	Parks	50525	UNIFORMS	Operational	2,500	4,000	1,168	5,135
100	Parks	50526	CHEMICALS	Operational	5,000	2,500	0	5,785
100	Parks	50529	TOOLS	Operational	500	1,500	0	0
100	Parks	50540	BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	Operational	2,500	250	586	360
100	Parks	50541	EDUCATION & TRAINING	Operational	0	0	0	0
100	OPER	50310	ATTORNEY FEES	Operational	430,000	1,000,000	538,816	0
100	OPER	50312	ENGINEERING FEES	Operational	40,000	0	55,437	65
100	OPER	50314	Surveying Supplies	Operational	6,000	12,000	6,570	9,375
100	OPER	50324	COMPUTER PROGRAMMING & MAINTENANCE	Operational	0	0	0	0
100	OPER	50341	CONTRACTUAL SERVICES - JANITORIAL	Operational	3,000	3,500	3,056	6,240
100	OPER	50340	CONTRACTUAL SERVICES-PROFESSIONAL	Operational	0	0	35,900	0
100	OPER	50343	CONTRACTUAL SERVICES-OTHER	Operational	8,000	25,000	24,750	44,995
100	OPER	50400	TRAVEL	Operational	2,500	2,000	2,235	454
100	OPER	50405	MEETINGS/MEALS	Operational	0	0	0	48
100	OPER	50410	TELEPHONES & COMMUNICATIONS	Operational	0	0	0	0
100	OPER	50412	POSTAGE & DELIVERY	Operational	3,000	0	53	902
100	OPER	50430	UTILITIES	Operational	0	30,000	30,144	21,715
100	OPER	50431	TRASH PICKUP	Operational	20,000	10,000	11,824	22,577
100	OPER	50440	EQUIPMENT RENTAL, SHORT-TERM	Operational	280,000	130,000	250,595	40,910
100	OPER	50445	EQUIPMENT LEASING, LONG-TERM (non-capital)	Operational	178,467	206,805	171,818	236,354
100	OPER	50450	GENERAL INSURANCE	Operational	128,753	124,708	96,640	86,017
100	OPER	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	305,584	301,000	293,953	292,212
100	OPER	50461	REPAIRS & MAINTENANCE - VEHICLES	Operational	73,453	60,000	88,647	66,225
100	OPER	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	18,213	13,300	25,667	20,086
100	OPER	50470	PRINTING, SIGNAGE & FORMS	Operational	29,425	4,000	21,472	5,972
100	OPER	50490	CHARGES AND FEES	Operational	1,725	225	2,181	1,139
100	OPER	50510	OFFICE SUPPLIES	Operational	8,000	2,500	8,157	7,832
100	OPER	50512	JANITORIAL SUPPLIES	Operational	4,000	1,500	6,038	728
100	OPER	50519	Lubricants and Fluids	Operational	31,725	37,000	26,372	30,768
100	OPER	50523	OPERATING MATERIALS & SUPPLIES	Operational	55,329	24,800	49,201	53,663
100	OPER	50524	SAFETY SUPPLIES	Operational	1,000	2,000	3,855	10,090
100	OPER	50525	UNIFORMS	Operational	18,137	23,000	25,473	32,070
100	OPER	50528	DYED DIESEL FUEL	Operational	500,000	430,000	434,888	285,997
100	OPER	50529	TOOLS	Operational	9,860	13,000	9,360	26,267
100	OPER	50530	MAINTENANCE-non-asphalt roads (unit specific)	Operational	1,920,364	1,320,000	2,174,497	1,560,077
100	OPER	50536	MAINTENANCE-asphalt roads and all sidewalks (unit specific)	Operational	116,052	150,000	167,662	102,344
100	OPER	50540	BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	Operational	0	1,000	492	182
100	OPER	50541	EDUCATION & TRAINING	Operational	0	0	0	0
100	OPER	50710	PRINCIPAL PAYMENTS	Operational	0	0	0	0
100	OPER	50720	INTEREST PAYMENTS	Operational	0	0	0	0

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
100	OPER	50825	ENGINEERING - REIMBURSABLE	Operational	0	0	0	2,350
100	OPER	50827	Reimbursable Expenses	Operational	0	0	60,000	60,351
100	OPER	50828	Reimbursable Expenses-Insurance	Operational	0	0	5,488	0
100	M-1	50310	ATTORNEY FEES	Operational	5,000	0	68	1,958
100	M-1	50312	ENGINEERING FEES	Operational	30,000	0	34,555	44,900
100	M-1	50343	CONTRACTUAL SERVICES-OTHER	Operational	0	500	686	0
100	M-1	50348	WATER QUALITY SAMPLING	Operational	0	0	3,930	10,905
100	M-1	50410	TELEPHONES & COMMUNICATIONS	Operational	0	0	0	0
100	M-1	50430	UTILITIES	Operational	0	0	1,244	1,015
100	M-1	50440	EQUIPMENT RENTAL, SHORT-TERM	Operational	0	0	2,920	41,790
100	M-1	50450	GENERAL INSURANCE	Operational	56,515	54,739	38,933	31,683
100	M-1	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	5,000	0	0	21,227
100	M-1	50461	REPAIRS & MAINTENANCE - VEHICLES	Operational	2,000	2,500	0	0
100	M-1	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	4,000	0	0	0
100	M-1	50493	NPDES	Operational	15,000	16,300	12,500	12,500
100	M-1	50521	TELEMETRY	Operational	5,000	5,000	3,091	3,091
100	M-1	50523	OPERATING MATERIALS & SUPPLIES	Operational	5,000	0	227	5,629
100	M-1	50525	UNIFORMS	Operational	0	0	178	4,301
100	M-1	50529	TOOLS	Operational	2,000	1,980	0	0
100	M-1	50535	MAINTENANCE-canals (basin specific)	Operational	454,400	535,000	238,922	848,939
100	M-1	50540	BOOKS, PUBLICATIONS, DUES & SUBSCRIPTIONS	Operational	0	0	1,200	500
100	M-1	50541	EDUCATION & TRAINING	Operational	0	0	0	0
100	M-1	50542	MAINTENANCE-pumps and structures (basin specific)	Operational	152,000	40,000	72,777	13,785
100	BayHill	50430	UTILITIES	Operational	8,000	10,000	6,733	8,024
100	BayHill	50450	GENERAL INSURANCE	Operational	175	170	0	0
100	BayHill	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	10,000	10,000	11,383	0
100	BayHill	50542	MAINTENANCE-pumps and structures (basin specific)	Operational	5,000	20,000	120	408
100	M-2	50312	ENGINEERING FEES	Operational	6,000	0	225	1,879
100	M-2	50343	CONTRACTUAL SERVICES-OTHER	Operational	0	0	384	232
100	M-2	50410	TELEPHONES & COMMUNICATIONS	Operational	0	0	0	67
100	M-2	50430	UTILITIES	Operational	4,000	0	3,520	2,587
100	M-2	50450	GENERAL INSURANCE	Operational	5,476	5,304	2,947	8,954
100	M-2	50462	REPAIRS & MAINTENANCE - BUILDING	Operational	10,000	40,000	1,870	478
100	M-2	50521	TELEMETRY	Operational	0	2,000	0	0
100	M-2	50525	UNIFORMS	Operational	0	0	35	98
100	M-2	50535	MAINTENANCE-canals (basin specific)	Operational	5,000	0	235,953	0
100	Aquatics	50343	CONTRACTUAL SERVICES-OTHER	Operational	305,000	305,000	274,758	176,215
100	Aquatics	50348	WATER QUALITY SAMPLING	Operational	18,000	0	0	0
100	Aquatics	50410	TELEPHONES & COMMUNICATIONS	Operational	0	0	0	0
100	Aquatics	50450	GENERAL INSURANCE	Operational	5,047	0	2,367	2,609
100	Aquatics	50522	GRASS CARP	Operational	0	10,000	0	0
100	Aquatics	50526	CHEMICALS	Operational	120,000	120,000	88,782	64,332
			Santa Rosa Groves Mainten		35,000	25,000	0	0
			Total Operational		8,408,784	7,590,400	7,716,854	6,774,832
100	Adm	50642	CAPITAL OUTLAY-equipment and machinery	Capital	0	16,000	0	0
100	Adm	50644	CAPITAL OUTLAY-computer equipment	Capital	38,500	0	11,355	13,151

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
100	Parks	50630	CAPITAL OUTLAY-park improvements	Capital	645,000	161,500	14,643	835,365
100	Parks	50640	CAPITAL OUTLAY-vehicles	Capital	0	0	0	0
100	Parks	50642	CAPITAL OUTLAY-equipment and machinery	Capital	0	70,000	0	0
100	OPER	50533	CAPITAL OUTLAY-sidewalks (unit specific)	Capital	811,278	200,000	0	0
100	OPER	50605	CAPITAL OUTLAY-asphalt roads (unit specific)	Capital	0	40,000	0	0
100	OPER	50620	CAPITAL OUTLAY-building and drainage	Capital	0	50,000	0	0
100	OPER	50633	CAPITAL OUTLAY-traffic calming (unit specific)	Capital	0	0	0	0
100	OPER	50640	CAPITAL OUTLAY-vehicles	Capital	50,000	320,000	0	87,762
100	OPER	50642	CAPITAL OUTLAY-equipment and machinery	Capital	542,000	718,000	6,000	447,914
100	OPER	50644	CAPITAL OUTLAY-computer equipment	Capital	0	0	0	7,850
100	M-1	50640	CAPITAL OUTLAY-vehicles	Capital	55,000	0	0	0
100	M-1	50642	CAPITAL OUTLAY-equipment and machinery	Capital	0	0	0	0
100	M-1	50656	CAPITAL OUTLAY-pumps and structures (basin specific)	Capital	140,000	75,000	0	0
100	M-1	50657	CAPITAL OUTLAY-canal (basin specific)	Capital	350,000	0	0	289,392
100	BayHill	50656	CAPITAL OUTLAY-pumps and structures (basin specific)	Capital	0	70,000	0	0
100	M-2	50642	CAPITAL OUTLAY-equipment and machinery	Capital	0	0	0	0
100	M-2	50656	CAPITAL OUTLAY-pumps and structures (basin specific)	Capital	0	70,000	0	75
100	M-2	50657	CAPITAL OUTLAY-canal (basin specific)	Capital	389,376	0	0	0
Total Capital					3,021,154	1,790,500	31,998	1,681,510
Total Special Revenue Fund					\$19,436,322	\$16,488,896	\$13,626,220	\$14,831,569
Debt Service Funds								
204	Adm	50710	PRINCIPAL PAYMENTS	Debt	0	0	0	150,000
204	Adm	50720	INTEREST PAYMENTS	Debt	0	0	0	9,750
204	Adm	50730	OTHER DEBT SERVICE COSTS	Debt	0	0	0	3,482
209	Adm	50710	PRINCIPAL PAYMENTS	Debt	0	0	1,090,000	1,050,000
209	Adm	50720	INTEREST PAYMENTS	Debt	0	0	33,847	88,275
209	Adm	50730	OTHER DEBT SERVICE COSTS	Debt	0	0	291,998	3,300
210	Adm	50710	PRINCIPAL PAYMENTS	Debt	460,000	445,000	430,000	415,000
210	Adm	50720	INTEREST PAYMENTS	Debt	134,550	149,013	162,988	176,475
210	Adm	50730	OTHER DEBT SERVICE COSTS	Debt	3,500	3,000	3,545	3,000
211	Adm	50710	PRINCIPAL PAYMENTS	Debt	405,000	385,000	0	0
211	Adm	50720	INTEREST PAYMENTS	Debt	620,375	640,125	0	0
211	Adm	50730	OTHER DEBT SERVICE COSTS	Debt	6,000	6,000	0	0
212	Adm	50710	PRINCIPAL PAYMENTS	Debt	265,000	205,000	0	0
212	Adm	50720	INTEREST PAYMENTS	Debt	124,009	181,861	0	0
212	Adm	50730	OTHER DEBT SERVICE COSTS	Debt	7,500	7,500	0	0
Total Debt					\$2,025,934	\$2,022,498	\$2,012,377	\$1,899,282
Capital Project Funds								
311	OPER	50120	Wages, Other	Personnel	200,069	0	80,908	0
311	OPER	50140	OVERTIME	Personnel	8,630	0	3,065	0
311	OPER	50210	PAYROLL TAXES	Personnel	15,753	0	6,339	0
311	OPER	50220	RETIREMENT	Personnel	26,183	0	9,979	0
311	OPER	50230	EMPLOYEE INSURANCE	Personnel	43,515	0	13,622	0
311	OPER	50139	SERVICE FEES	Operational	0	0	144,538	0
311	OPER	50310	ATTORNEY FEES	Operational	31,791	25,000	19,074	0
311	OPER	50312	ENGINEERING FEES	Operational	322,637	20,000	94,882	0

INDIAN TRAIL IMPROVEMENT DISTRICT

FY2024 Budget Recommendation

Fund	Dept	GL	GL Title	Object of Expenditures	FY2024 Recommended	FY2023 Estimate	FY2022 ACTUALS	FY2021 ACTUALS
311	OPER	50314	Surveying Supplies	Operational	10,000	15,000	0	0
311	OPER	50340	CONTRACTUAL SERVICES-PROFESSIONAL	Operational	300,000	300,000	0	0
311	OPER	50343	CONTRACTUAL SERVICES-OTHER	Operational	200,000	340,000	0	0
311	OPER	50440	EQUIPMENT RENTAL, SHORT-TERM	Operational	200,000	200,000	0	0
311	OPER	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	5,000	0	0	0
311	OPER	50470	PRINTING, SIGNAGE & FORMS	Operational	15,016	0	0	0
311	OPER	50490	CHARGES AND FEES	Operational	534,880	500,000	252,888	0
311	OPER	50523	OPERATING MATERIALS & SUPPLIES	Operational	2,099	100,000	0	0
311	OPER	50530	MAINTENANCE-non-asphalt roads (unit specific)	Operational	229,279	750,000	99,239	0
311	OPER	50730	OTHER DEBT SERVICE COSTS	Operational	0	0	363,113	0
311	OPER	50605	CAPITAL OUTLAY-asphalt roads (unit specific)	Capital	772,892	750,000	0	0
312	OPER	50120	Wages, Other	Personnel	57,971	0	6,997	0
312	OPER	50140	OVERTIME	Personnel	2,748	0	412	0
312	OPER	50210	PAYROLL TAXES	Personnel	4,555	0	552	0
312	OPER	50220	RETIREMENT	Personnel	12,503	0	842	0
312	OPER	50230	EMPLOYEE INSURANCE	Personnel	8,522	0	1,503	0
312	OPER	50310	ATTORNEY FEES	Operational	5,361	0	0	0
312	OPER	50312	ENGINEERING FEES	Operational	7,708	0	0	0
312	OPER	50440	EQUIPMENT RENTAL, SHORT-TERM	Operational	126,114	0	0	0
312	OPER	50450	GENERAL INSURANCE	Operational	621	0	0	0
312	OPER	50460	REPAIRS & MAINTENANCE - EQUIPMENT	Operational	2,811	0	0	0
312	OPER	50490	CHARGES AND FEES	Operational	34,456	0	80,322	0
312	OPER	50512	JANITORIAL SUPPLIES	Operational	1,364	0	0	0
312	OPER	50530	MAINTENANCE-non-asphalt roads (unit specific)	Operational	150,000	0	0	0
312	OPER	50535	MAINTENANCE-canals (basin specific)	Operational	643	0	0	0
312	OPER	50542	MAINTENANCE-pumps and structures (basin specific)	Operational	238	0	0	0
312	OPER	50730	OTHER DEBT SERVICE COSTS	Operational	0	0	66,050	0
312	OPER	50656	CAPITAL OUTLAY-pumps and structures (basin specific)	Capital	554,655	0	0	0
Total Capital Project Funds					\$3,888,012	\$3,000,000	\$1,244,323	\$0
Total FY2024 Budget All Funds					\$25,350,268	\$21,511,394	\$16,882,920	\$16,730,851



Indian Trail Improvement District

FISCAL YEAR 2024 BUDGET

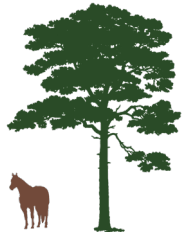
ADDITIONAL INFORMATION

INDIAN TRAIL IMPROVEMENT DISTRICT
Unit Assessments Per Acre - Maintenance and Debt

Unit	FY 2023	FY 2024	Difference	% Inc./(Dec)
1	\$787.40	919.82	\$132.42	17%
1 Debt	\$58.05	\$52.31	(\$5.74)	100%
1A	\$787.40	919.82	\$132.42	17%
1A Debt	\$58.05	\$52.31	(\$5.74)	100%
2	\$787.40	\$919.82	\$132.42	17%
2 Debt	\$58.05	\$52.31	(\$5.74)	-10%
2A	\$787.40	\$919.82	\$132.42	17%
2A Debt	\$58.05	\$52.31	(\$5.74)	-10%
3	\$787.40	\$919.82	\$132.42	17%
3 Debt	\$58.05	\$52.31	(\$5.74)	-10%
3A	\$787.40	\$919.82	\$132.42	17%
3A Debt	\$58.05	\$52.31	(\$5.74)	-10%
4	\$787.40	\$919.82	\$132.42	17%
4 Debt	\$58.05	\$52.31	(\$5.74)	-10%
4A	\$787.40	\$919.82	\$132.42	17%
4A Debt	\$58.05	\$52.31	(\$5.74)	-10%
5	\$787.40	\$919.82	\$132.42	17%
5 Debt	\$58.05	\$52.31	(\$5.74)	-10%
5A	\$787.40	\$919.82	\$132.42	17%
5A Debt	\$58.05	\$52.31	(\$5.74)	-10%
6	\$789.57	\$1,014.63	\$225.07	29%
6 Debt	\$58.05	\$52.31	(\$5.74)	100%
6A	\$789.57	\$1,014.63	\$225.07	29%
6A Debt	\$58.05	\$52.31	(\$5.74)	100%
7	\$787.40	\$919.82	\$132.42	17%
7 Debt	\$58.05	\$52.31	(\$5.74)	-10%
7A	\$787.40	\$919.82	\$132.42	17%
7A Debt	\$58.05	\$52.31	(\$5.74)	-10%
9	\$787.40	\$919.82	\$132.42	17%
9 Debt	\$58.05	\$52.31	(\$5.74)	-10%
9A	\$787.40	\$919.82	\$132.42	17%
9A Debt	\$58.05	\$52.31	(\$5.74)	-10%
10	\$787.40	\$919.82	\$132.42	17%
10 Debt	\$58.05	\$52.31	(\$5.74)	-10%
10A	\$787.40	\$919.82	\$132.42	17%
10A Debt	\$58.05	\$52.31	(\$5.74)	-10%
12A	\$789.57	\$1,014.63	\$225.07	29%
12A Debt	\$58.05	\$52.31	(\$5.74)	100%
12B	\$789.57	\$1,014.63	\$225.07	29%
12B Debt	\$58.05	\$52.31	(\$5.74)	100%
12C	\$789.57	\$1,014.63	\$225.07	29%
12C Debt	\$58.05	\$52.31	(\$5.74)	100%
13	\$787.40	\$919.82	\$132.42	17%
13 Debt	\$58.05	\$52.31	(\$5.74)	-10%
13A	\$787.40	\$919.82	\$132.42	17%
13A Debt	\$58.05	\$52.31	(\$5.74)	-10%
14	\$787.40	\$919.82	\$132.42	17%
14 Debt	\$58.05	\$52.31	(\$5.74)	-10%
14A	\$787.40	\$919.82	\$132.42	17%
14A Debt	\$58.05	\$52.31	(\$5.74)	-10%
17 - Crestwood	\$164.34	\$169.55	\$5.20	3%
18 G - Madison Green Golf Course	\$19.54	\$20.17	\$0.62	3%
18G Debt - Madison Green Golf Course	\$168.24	\$166.57	(\$1.67)	-1%
18R - Madison Green Resid	\$53.97	\$55.69	\$1.72	3%
18R Debt - Madison Green Resid	\$464.58	\$459.97	(\$4.61)	-1%
18RD - Madison Green Resid (.22+)	\$107.93	\$111.38	\$3.44	3%
18RD Debt - Madison Green Resid (.22+)	\$929.17	\$919.94	(\$9.23)	-1%

INDIAN TRAIL IMPROVEMENT DISTRICT
Unit Assessments Per Acre - Maintenance and Debt

19A - Shoppes at Indian Trail	\$276.97	\$297.40	\$20.43	7%
Unit 19 Debt	\$58.05	\$52.31	(\$5.74)	100%
Unit #20 Santa Rosa Groves	\$827.72	\$962.04	\$134.32	100%
Unit #20 Santa Rosa Groves Debt	\$0.00	\$0.00	\$0.00	100%
M1S - Stonewall / Bay Hill	\$436.99	\$313.51	(\$123.48)	-28%
M2D - Dellwood	\$257.71	\$370.15	\$112.44	44%
M2D - Dellwood Debt	\$58.05	\$52.31	(\$5.74)	100%
M2L - Las Flores Ranchos	\$257.71	\$370.15	\$112.44	44%
M2L - Las Flores Ranchos Debt	\$58.05	\$52.31	(\$5.74)	100%
7M - Vila Nursery	\$255.55	\$275.34	\$19.79	8%
1H - Acreage Pines	\$276.97	\$297.40	\$20.43	7%
2K - Rustic Lakes/Kramer	\$255.55	\$275.34	\$19.79	8%



District Fund Balance

Carry-forward Amount – FY19	\$11,540,483
Amount Deducted – FY20	(2,926,060)
Amount Deducted – FY21	(2,485,404)
Amount Added – FY22	764,187
Ending Fund Balance Sept. 30, 2022	\$6,893,207
Required Reserves – 25% (District Policy recommends a range of 25% to 30% for Operating Expenses)	\$4,115,974
R-2 Roads Reserve	\$2,000,000
Unrestricted Fund Balance*	\$777,233

* Unrestricted Fund Balance can be designated by the Board of Supervisors for Legal, R2, R3, Inverted Syphon, Emergencies or other uses, purchases or projects.

Reserves Balances by Unit (Special Revenue Fund)

Unit	Reserves as of 9/30/22 (latest available data)	FY 2024 budgeted expenditures	25% of FY 2024 budget (minimum reserves)	Reserves in excess of 25%
1	731,143	1,669,745	417,436	313,707
2	478,847	1,576,955	394,239	84,609
3	439,331	1,145,470	286,367	152,964
4	1,097,339	2,785,062	696,266	401,073
5	995,734	2,063,767	515,942	479,792
6	481,891	1,264,931	316,233	165,658
7	715,921	1,693,434	423,359	292,562
9	548,778	1,118,079	279,520	269,258
10	737,791	2,521,691	630,423	107,368
11	22,026	-	-	22,026
12	(259,910)	1,970,934	492,733	(752,644)
13	180,693	378,931	94,733	85,960
14	(185,884)	549,994	137,498	(323,383)
16	31,389	-	-	31,389
17	19,500	31,911	7,978	11,522
18	30,504	70,535	17,634	12,870
19A	(8,233)	8,348	2,087	6,261
20	(141)	90,316	22,579	67,737
1H	13,371	-	-	13,371
2K	46,567	87,480	21,870	24,696
7M	9,210	10,459	2,615	6,595
M1H	2,836	14,135	3,534	(698)
M1S	347,502	190,356	47,589	299,914
M2D	11,990	92,333	23,083	-
M2L	10,657	66,456	16,614	(5,957)
Total	6,498,853	19,401,322	4,850,330	1,766,654

**INDIAN TRAIL IMPROVEMENT PROGRAM
CAPITAL IMPROVEMENT PROGRAM
PROJECT FUNDING BY DEPARTMENT
FISCAL YEARS 2024 - 2028**

Description	Estimated 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Total 5 Years
ADMINISTRATION						
NON- GRANT PROJECTS						
Camera/Security System	5,000	10,000	-	2,000	-	17,000
Computer Updates	5,000	-	9,861	2,000	-	16,861
Registration Software	3,500	-	-	-	-	3,500
Cameras at ACP North and South Expansion - Parking Lot and fields	20,000	-	-	-	-	20,000
Software	4,000	-	-	-	-	4,000
Telephone System	1,000	1,000	1,000	1,000	-	4,000
Total Administration Department	38,500	11,000	10,861	5,000	-	65,361

PARKS						
NON- GRANT PROJECTS						
Upgrade Irrigation system and well at Acreage Community Park North Athletic Compl	75,000	-	-	-	-	75,000
Resurface Basketball/Tennis Courts at Temple Park	-	-	-	-	350,000	350,000
Bleachers at Acreage Community Park North Athletic Complex and South Expansion	-	50,000	-	-	-	50,000
Replace sod at Acreage Community Park South Expansion	120,000	-	-	-	-	120,000
Replace Playground at Downers	-	120,000	-	-	-	120,000
Add Restrooms Hoefl Park	-	-	-	250,000	-	250,000
Resurface Tennis Courts and Basketball Courts at Sycamore Park	-	75,000	-	-	-	75,000
Replace Playground Hoefl	-	-	145,000	-	-	145,000
Shade Structure Acreage Commuity Park Playground	-	25,000	-	-	-	25,000
Citrus Grove walking Path Replacement	-	-	25,000	-	-	25,000
Playground Shade Structure at Kidscape	-	40,000	-	-	-	40,000
Purchase of Parks Vehicle	-	60,000	-	-	-	60,000
Install new fence protector on the baseball fields at Acreage Community Park North A	-	5,000	-	-	-	5,000
Batting cages at Acreage Community Park North Athletic Complex	-	20,000	-	-	-	20,000
Lights at Citrus Grove Park	-	-	-	-	-	-
Lights at Sycamore Park	-	275,000	-	-	-	275,000
Lights at Temple Park	-	-	300,000	-	-	300,000
Asphalt Walkway at Sycamore Park	-	100,000	-	-	-	100,000
Sail Shade replacement at Kidscape	-	12,000	-	-	-	12,000
Replace the damaged boards on the dock at Coconut Park	-	75,000	-	-	-	75,000
Fencing for the South Field (Daniels Fence)	-	-	-	-	-	-
Sail Shade structure at Temple Park	-	40,000	-	-	-	40,000
GRANTS:						
Nicole Hornstein Equestrian Park (LWCF grant)	400,000	-	-	-	-	400,000
Citrus Grove Park (FRDAP)	-	50,000	-	-	-	50,000
Kidscape Park (FRDAP)	50,000	-	-	-	-	50,000
ACP (Amphitheater Expansion) Cult. Facility	-	270,000	130,000	-	-	400,000
ACP (Amphitheater Expansion) LWCF Grant	-	500,000	500,000	500,000	500,000	2,000,000
Total Parks Department	645,000	1,717,000	1,100,000	750,000	850,000	5,062,000

Original >>>>

Description	Estimated 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Total 5 Years
OPERATIONS						
NON- GRANT PROJECTS						
New Sidewalk Installation (2 miles)	158,400	158,400	158,400	158,400	158,400	792,000
1 Heavy Duty Vehicles F250 to replace M13	50,000	100,000	100,000	100,000	100,000	450,000
Water Truck to replace old WT1	-	-	-	-	-	-
Dump Trucks (2) to replace old Macks (\$180k ea)	-	180,000	-	180,000	-	360,000
1 Boom Mowers to replace MW8	150,000	150,000	150,000	-	-	450,000
1 UTV's for Roads Maintenance Crew	15,000	-	30,000	-	-	45,000
(4)EA Flat Deck Mowers to replace old 2008 & 2009 mowers	-	-	250,000	250,000	-	500,000
1 Motor Grader for Road Maintenance Grading Crew	282,000	-	-	-	-	282,000
ONE 12-ton Roller for Millings Crews (currently renting 2)	-	140,000	-	-	-	140,000
ONE T-870 Skid Steers for Culvert & Road Maint Crew (currently renting 2)	95,000	95,000	-	-	-	190,000
Tack Truck 2,000 Gallons Cap	-	-	225,000	-	-	225,000
Long Reach Trackhoe for canal shoal removal	-	-	-	220,000	-	220,000
Screeners to sort millings material	-	250,000	-	-	-	250,000
Tub grinder for cleared vegetation	-	-	-	-	250,000	250,000
Loader to replace L-1 Caterpillar Loader	-	-	-	-	-	-
GRANTS:						
Transportation Alternatives (TA)-2021--Multiuse Path	395,656	791,311	395,656	-	-	1,582,622
Transportation Alternatives (TA)-2022--Multiuse Path	257,222	400,000	400,000	-	-	1,057,222
Transportation Alternatives (TA)-2023--Multiuse Path (140th - 61st ST N)	-	399,464	283,509	283,509	-	966,482
Local Initiatives (LI)-2022-Speed Tables	-	230,208	200,000	200,000	-	630,208
Local Initiatives (LI)-2023-Multiuse Path	-	862,270	1,250,000	1,000,000	1,000,000	4,112,270
Total Operations	1,403,278	3,756,653	3,442,565	2,391,909	1,508,400	12,502,804

PUMPS & AQUATICS

NON- GRANT PROJECTS

Capital Outlay - Vehicles Utility truck	55,000	-	-	-	60,000	115,000
Capital Outlay - Pump rebuild (M1 Basin)	100,000	-	-	60,000	-	160,000
Generator replacement (M1 Basin)	-	50,000	50,000	-	-	100,000
Generator replacement (M2 Basin)	-	-	-	50,000	-	50,000
Capital Outlay - Pumps rebuild (MS1)	-	60,000	-	-	-	60,000
M-1 Telemetry upgrade M1 Impoundment, L-Canal	40,000	-	-	-	-	40,000
M-1 Structure Hardening (Amil and 40th)	100,000	100,000	-	-	-	200,000
M-1 Pump Station Hardening (PS-3, PS-2)	-	-	100,000	100,000	-	200,000
M-2 Pump Station Hardening	-	-	-	-	75,000	75,000
Environmental Analysis and Resiliency - M1	150,000	-	-	-	-	150,000

GRANTS:

M2 Bypass	389,376	-	-	-	-	389,376
M1 Canal Reinforcement and Reventment Repair (288)	200,000	222,856	-	-	-	422,856
M1 Basin East/West Conveyance (267)	-	750,000	750,000	1,000,000	1,500,000	4,000,000
M1 M0 Canal Control Structure	-	397,110	397,110	-	-	794,220
Total Pumps Department	1,034,376	1,579,966	1,297,110	1,210,000	1,635,000	6,756,452

SRG

SRG Pump Station [\$370,000 grant, \$370,000 match] *	554,655.00	185,345.00	-	-	-	740,000.00
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* From Captial Project Fund--No assessment